

Nurse Manager

Candidate Evaluation Form



Candidate Name		Interviewer	
Position Title		Interview Date	
Desired Salary		Interview Start Time	
Available Start Date		Interview End Time	

Rating Scale Responses	Interviewer Recommendation
1. No answer 2. Does not meet expectations 3. Meets expectations 4. Exceeds expectations 5. Outstanding Total Score: _____	☐ Hire ☐ Needs additional interview ☐ Possible fit for different position ☐ Do not hire but keep on file ☐ Do not hire Comments:

Questions	Rating	Notes
What makes you excited about joining our team?		
Tell us a bit about your management style.		
What qualities do you look for when hiring clinical employees?		

Describe a time your team had a conflict. How did you manage the issue?		
Imagine that your unit has seen an increase in patient falls over the last three months. What would be your next steps?		
What would you like to accomplish while working as a CNM in our organization?		
How do you encourage your staff to balance personal commitments and work responsibilities?		
Additional Questions:		