

Nursing Home Administrator



Candidate Evaluation Form

| | | | |
|-----------------------------|-----------------------------------|-----------------------------|--|
| Candidate Name | | Interviewer | |
| Position Title | <i>Nursing Home Administrator</i> | Interview Date | |
| Desired Salary | | Interview Start Time | |
| Available Start Date | | Interview End Time | |

| Rating Scale Responses | Interviewer Recommendation |
|--|---|
| <ol style="list-style-type: none">1. No answer2. Does not meet expectations3. Meets expectations4. Exceeds expectations5. Outstanding <p>Total Score: _____</p> | <ul style="list-style-type: none"><input type="checkbox"/> Hire<input type="checkbox"/> Needs additional interview<input type="checkbox"/> Possible fit for different position<input type="checkbox"/> Do not hire but keep on file<input type="checkbox"/> Do not hire <p>Comments:</p> |

| Questions | Rating | Notes |
|---|---------------|--------------|
| How have your past experiences prepared you to manage a nursing home? | | |
| What are some key areas that you prioritize when managing finances for a long-term care facility? | | |
| How do you ensure compliance with state and federal regulations, such as Medicaid requirements? | | |

Nursing Home Administrator

Candidate Evaluation Form



| | | |
|--|--|--|
| What initial actions would you take if you noticed that nurse turnover rates were increasing? | | |
| Tell me about a new initiative you created that helped improve resident care and satisfaction. | | |
| What strategies do you use to promote a positive and inclusive environment for nursing home staff and residents? | | |
| What would you do if an ombudsman visited your facility to conduct an investigation? | | |
| Additional Questions: | | |