

Recommendation Letter Template

To Whom It May Concern,

My name is *[your name]*, and I am writing this recommendation letter on behalf of John Harris. As the nurse manager of the Medical-Surgical floor here at *[your facility]*, I've had the pleasure of supervising John for the past three years. He's passionate about providing excellent, evidence-based nursing care within his scope of practice, and I believe he'd be a positive addition to your team.

John is an avid reader and often brings nursing periodicals to our unit to share articles he's excited about. It's been inspiring to see the way his interests ignite passion in the rest of the staff. Last fall, John collaborated with two RNs on our unit to introduce the Morse Fall Scale to our falls prevention program. He is a member of our unit's Evidence-Based Practice Peer Education Committee.

Coworkers on John's team describe him as hardworking, engaged, and driven. I have been impressed with John's ability to balance humor and professionalism when caring for patients. Our unit's patient satisfaction scores often come in with stories about John's jokes and uplifting energy. He is team-oriented and collaborates seamlessly with all members of the care team.

John's strong clinical skills and passion for providing excellent care to patients have made him a great asset to our team. I feel confident that he would make a valuable addition to your facility. It is my honor to recommend him for the position.

If you have any questions about John's time here at *[your facility]*, please feel free to reach out. I look forward to hearing from you.

Best regards,

[Your name and credentials]

[Place of employment]

[Email address]

[Phone number]