Healthcare Administrator

Candidate Evaluation Form

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Candidate Name		**Interviewer**	
Position Title	*Healthcare Administrator*	**Interview Date**	
Desired Salary		**Interview Start Time**	
Available Start Date		**Interview End Time**	

Rating Scale Responses	Interviewer Recommendation
1. No answer 2. Does not meet expectations 3. Meets expectations 4. Exceeds expectations 5. Outstanding **Total Score: _____**	☐ Hire ☐ Needs additional interview ☐ Possible fit for different position ☐ Do not hire but keep on file ☐ Do not hire **Comments:**

Questions	Rating	Notes
What leadership theory best matches your style, and why?		
How would the people who report to you describe your management style?		

Describe a time when you led an organization-wide strategic change initiative. How did you work through challenges?		
How have you used clinical information to understand and solve operational or financial problems?		
How do you make sure your facility delivers exceptional, world-class care to its patients?		
How do you promote employee wellness within your teams?		
What's the most important issue facing professionals in healthcare administration?		
Additional Questions:		